KEE MING GROUP BERHAD
[Registration No. 202501009701 (1611115-K)]
(Incorporated in Malaysia)

30 July 2026

Dear Valued Shareholders of **Kee Ming Group Berhad**,

We are pleased to invite you to the First Annual General Meeting ("**1st AGM**") of the Company, which will be held as follows:

Day and Date	**:**	**Thursday, 27 August 2026**
Time	**:**	**10:00 a.m.**
Venue	**:**	**Greens III, Sports Wing, Tropicana Golf & Country Resort, Jalan Kelab Tropicana, 47410 Petaling Jaya, Selangor**

The following documents have been published and are available on our website at www.keeming.com:

1. Notice of the 1st AGM
2. Annual Report 2026
3. Corporate Governance Report 2026
4. Circular to Shareholders in relation to the Proposed Shareholders' Ratification and Proposed New Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature ("**Circular to Shareholders**")
5. Proxy Form
6. Administrative Guides for the 1st AGM
7. Requisition Form for Annual Report 2026 and/or Circular to Shareholders

Should you require a printed copy of the Annual Report 2026 and/or Circular to Shareholders, please login to Boardroom Smart Investor Portal at https://investor.boardroomlimited.com, select "***Investor Services***", and then select "***Request for Annual Report and Circular***" to submit your request. Alternatively, you may complete the enclosed requisition form and deliver it to our Share Registrar.

A printed copy of the requested document(s) will be sent to you by ordinary post as soon as reasonably practicable upon receipt of your request.

We thank you for your continued support of the Company and look forward to connecting with you at the 1st AGM.

Yours faithfully,
For and on behalf of the Board of Directors of
KEE MING GROUP BERHAD

TENGKU FAIZWA BINTI TENGKU RAZIF
Independent Non-Executive Chairperson

KEE MING GROUP BERHAD
[Registration No. 202501009701 (1611115-K)]
(Incorporated in Malaysia)

Administrative Guides
for the First Annual General Meeting ("1st AGM")

Meeting Date	:	Thursday, 27 August 2026
Time	:	10:00 a.m.
Venue	:	Greens III, Sports Wing, Tropicana Golf & Country Resort, Jalan Kelab Tropicana, 47410 Petaling Jaya, Selangor

REGISTRATION

1. Registration will commence at **8:30 a.m. on Thursday, 27 August 2026** at the entrance of the meeting venue and will end at a time as announced by the Chairman of the Meeting.

2. Please present your **original MyKad or passport (for Non-Malaysian)** at the registration counter for verification and registration. Photocopies of the MyKad or passport will not be accepted. Kindly ensure that you collect your MyKad or passport upon completion of registration.

3. Registration must be done in person. No person will be allowed to register on behalf of another person even with the original MyKad or passport of that person.

4. Upon registration, you will be given an identification barcode wristband to enter the meeting hall. Please be reminded that there will be **no replacement in the event the barcode wristband is lost or misplaced**. No one will be allowed to enter the meeting hall without wearing the barcode wristband.

5. If you are attending the 1st AGM as shareholder as well as proxy, you will be registered once only and will be given only one (1) barcode wristband.

6. The registration counter will handle only verification of identity and registration. If you have any enquiries, please proceed to the Help Desk.

ENTITLEMENTS TO ATTEND, PARTICIPATE, SPEAK AND VOTE

Only members whose names appear on the Record of Depositors on **19 August 2026** (General Meeting Record of Depositors) shall be entitled to attend, participate, speak and vote at the 1st AGM or appoint proxy(ies) to attend, participate, speak and vote on their behalf.

If you are unable to participate in the 1st AGM, you may:

(i) appoint proxy(ies) to participate and vote on your behalf; or
(ii) appoint the Chairman of the Meeting as your proxy to vote on your behalf,

and indicate your voting instructions in the Proxy Form. Please refer to the next section for further information regarding the appointment of proxy(ies).

If you wish to attend and participate in the 1st AGM in person, please do not submit any Proxy Form. You will not be allowed to attend and participate in the 1st AGM together with your appointed proxy.

LODGEMENT OF PROXY FORM

The Proxy Forms and/or documents relating to the appointment of proxy(ies)/ corporate representative(s)/ attorney(s) for the 1st AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner no later than **Tuesday, 25 August 2026 at 10:00 a.m.**:

(i) In hard copy Proxy Form

By hand or post to the office of the Share Registrar, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor.

(ii) By electronic means

All members have the option to submit the Proxy Form electronically via Boardroom Smart Investor Portal at https://investor.boardroomlimited.com and the steps to submit are summarised as follows:

Proxy Appointment via Boardroom Smart Investor Portal ("BSIP")

Procedure	**Action**
Step 1 Register Online with BSIP *(For first time registration only)*	*Note: If you have already signed up with BSIP, you are not required to register again. You may proceed to Step 2.* • Access the website https://investor.boardroomlimited.com. • Click **"Register"** to sign up as a user. • Please select the correct account type i.e. sign up as **"Shareholder"** or **"Corporate Holder".** • Complete registration with all the required information. Upload and attach a softcopy of your MyKad (front and back) or Passport. Click **"Register".** • For Corporate Holder, kindly upload the authorisation letter as well, Click **"Sign Up".** • You will receive an email from BSIP Online for email address verification. Click on **"Verify Email Address"** from the email received to continue with the registration. • Once your email address is verified, you will be re-direct to BSIP Online for verification of mobile number. • Click on **"Request OTP Code"** and an OTP code will be sent to the registered mobile number. You will need to enter the OTP Code and click **"Enter"** to complete the process. • Once your mobile number is verified, registration of your new BSIP account will be pending for final verification. • An email will be sent to you to inform the approval of your BSIP account within one (1) business day. Subsequently, you can login at https://investor.boardroomlimited.com with the email address and password filled up by you during the registration to proceed.

<table>
<tr><th>Procedure</th><th>Action</th></tr>
<tr><td><u>Step 2</u>
Appointment of Proxy</td><td>
<u>Individual and Corporate Shareholder</u>

Login to https://investor.boardroomlimited.com using your user ID and password from Step 1 above.
Enter the OTP sent to your registered email address to verify your identity.
Click “Meeting Event(s)” and select from list of companies “KEE MING GROUP BERHAD 1ST ANNUAL GENERAL MEETING” and click “Enter”.
Click “Submit eProxy Form”.
Enter your CDS Account Number and number of Securities held.
Select your proxy — either the Chairman of the meeting or individual named proxy(ies) and enter the required particulars of your proxy(ies).
Read and accept the General Terms and Conditions and click “Next”.
Enter the required particulars of your proxy(ies).
Indicate your voting instructions — “FOR” or “AGAINST” or “ABSTAIN”. If you wish to have your proxy(ies) to act upon his/her discretion, please indicate “DISCRETIONARY”.
Review and confirm your proxy(ies) appointment and click “Apply”.
Download or print the eProxy Form as acknowledgement.

Note for Corporate Shareholders: If you are representing more than (1) company, kindly click the home button and select “Edit Profile” in order to add company.
<u>Authorised Nominee and Exempt Authorised Nominee</u>

Login to https://investor.boardroomlimited.com using your user ID and password from Step 1 above.
Enter the OTP sent to your registered email address to verify your identity.
Select “KEE MING GROUP BERHAD 1ST ANNUAL GENERAL MEETING” from the list of Meeting Event(s) and click “Enter”.
Click on “Submit eProxy Form”.
Select the company you would like to represent (if you represent more than one company).
Proceed to download the file format for “Submission of Proxy Form” from BSIP.
Prepare the file for the appointment of proxies by inserting the required data.
Proceed to upload the duly completed proxy appointment file.
Review and confirm your proxy appointment and click “Submit”.
Download or print the eProxy form as acknowledgement.

Note: If you are representing more than (1) company, kindly click the home button and select “Edit Profile” in order to add company.
</td></tr>
</table>

Procedure	**Action**
Step 2 Appointment of Proxy (Cont'd)	***Alternatively, via email*** • Write in to bsr.proxy@boardroomlimited.com by providing the name of Corporate Holder, CDS account number accompanies with the certificate of appointment of corporate representative or Proxy Form (as the case may be) to submit the request. • Please provide a copy of corporate representative's or proxy's MyKad (front and back) or Passport as well as his/her email address.

REVOCATION OF PROXY

If you have submitted your Proxy Form prior to the 1st AGM and subsequently decide to appoint another person or if you wish to participate at the 1st AGM yourself, please revoke the appointment of proxy(ies) at least forty-eight (48) hours before the 1st AGM, i.e. no later than **Tuesday, 25 August 2026 at 10:00 a.m.**

Please find below the steps for revocation of the eProxy Form or hard copy Proxy Form:

eProxy Form	**Hard copy Proxy Form**
• Click **"Meeting Event"** and Enter "**KEE MING GROUP BERHAD 1ST ANNUAL GENERAL MEETING"** • Go to "**Submitted eProxy Form list"** and click **"View"** for the eProxy Form. • Click **"Cancel/Revoke"** at the bottom of the eProxy Form. • Click **"Proceed"** to confirm.	Please write in to bsr.proxy@boardroomlimited.com to revoke the appointment of proxy(ies).

Upon revocation, proxy(ies) appointed earlier will not be allowed to participate at the 1st AGM. In such event, you should advise your proxy(ies) accordingly.

The Company reserves the right to reject incomplete or erroneous forms. If the Proxy Form is submitted without an indication as to how the proxy(ies) shall vote on any particular resolution, the proxy(ies) may exercise his/her discretion as to whether to vote on such matter and if so, how.

POLL VOTING

Voting at the 1st AGM will be conducted by poll in accordance with Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Boardroom Share Registrars Sdn. Bhd. as the Poll Administrator to conduct the poll voting via electronic means and appointed SKY Corporate Services Sdn. Bhd. as Scrutineers to verify the poll results at the 1st AGM.

NO DOOR GIFTS OR VOUCHERS

There will be no distribution of door gifts or vouchers to members, proxies, corporate representatives or attorneys who attend or participate at the 1st AGM.

NO RECORDING OR PHOTOGRAPHY

Recording or photography of the proceedings of the 1st AGM is **strictly prohibited**.

REFRESHMENTS

Refreshments will be served during the 1st AGM. Lunch will be provided in the form of a lunch box to eligible shareholders/proxies. A wristband will be distributed upon registration, which must be presented to redeem the lunch box. Please note that each wristband is valid for the redemption of one (1) lunch box only, and no replacement wristband will be issued if it is lost or misplaced.

PARKING

Complimentary parking is available. You are advised to park your vehicle at the visitors' parking area of Tropicana Golf & Country Resort, which is directly connected to the 1st AGM venue.

ENQUIRY

If you have any enquiries on the above, please contact our Share Registrar during office hours on Mondays to Fridays from 8:30 a.m. to 5.30 p.m. (except on public holidays):

Boardroom Share Registrars Sdn. Bhd.
11th Floor, Menara Symphony
No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13
46200 Petaling Jaya, Selangor, Malaysia

Helpdesk : +603-7890 4700
Email : bsr.proxy@boardroomlimited.com

REQUISITION FORM

TO : **KEE MING GROUP BERHAD**
c/o Boardroom Share Registrars Sdn. Bhd.
11th Floor, Menara Symphony
No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13
46200 Petaling Jaya
Selangor Darul Ehsan
Malaysia

Tel No. : +603-7890 4700
Email : bsr.proxy@boardroomlimited.com

KEE MING GROUP BERHAD
- REQUEST FOR PRINTED COPY OF ANNUAL REPORT 2026 AND THE CIRCULAR TO SHAREHOLDERS

I/We wish to request a printed copy of the following:

(Please tick as appropriate)

☐ Annual Report 2026

☐ Circular to Shareholders

to be sent to me/us as follows:

Name of Shareholder : ______________________

NRIC No./ Passport No./ Registration No. : ______________________

CDS Account No. : ______________________

Mailing Address : ______________________
____
____

Contact No. : ______________________

Email Address : ______________________

____
Signature of Shareholder

Date :

Fold this flap for sealing

Then fold here

AFFIX
STAMP

The Share Registrar of
KEE MING GROUP BERHAD
[Registration No. 202501009701 (1611115-K)]

Boardroom Share Registrars Sdn Bhd
11th Floor, Menara Symphony
No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13
46200 Petaling Jaya
Selangor Darul Ehsan
Malaysia

1st fold here